

# Pen down your happiness

in the form of prosperity





# Raghunandan Capital Pvt. Ltd

SEBI RE	GN NO.	DATE	SEBI RE	GN NO.	DATE		
NSE Cash	INB231317638	24/10/2008	BSE Cash	INB011317634	30/07/2010		
NSE F&O	INF231317638	24/10/2008	BSE F&O	INF011317634	02/08/2010		
NSE CD	INE231317638	31/01/2009	BSE CD	INE011317634	24/01/2014		
			CDSL	IN-DP-213-2016	22/02/2016		
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Ph.: 0562-4266600, 9568654321 Fax: 0562-2526550 E-mail: askus@rmoneyindia.com

Clearing Member	GLOBE CAPITAL MARKET LIMITED	Clearing Member	IL & FS SECURITIES SERVICES LTD.
SEBI Regn. No.: (NSE	F&O) INF 230663732, Clg. Code: M50302	SEBI Regn. No.: (NSE	CDS) INE 231308334, Clg. Code : C50008
SEBI Regn. No.: (BSE	CDS) INE 010663731, Clg. Code : 3179	SEBI Regn. No.: (BSE	F&O) INF 011133834, Clg. Code : P807
609, Ansal Bhawan, 16 Tel.: 011-30412345	, Kasturba Gandhi Marg, New Delhi-110001	IL & FS House, Plot No Mumbai-400072   1	. 14, Raheja Vihar, Chandivali, Andheri East, el.: 42493000-100



		INDEX OF DOCUMENTS	
S. No.	Name of Document	Brief Significance of the Document	Page No.
	PART - I MANDAT	ORY DOCUMENTS AS PRESCRIBED BY SEBI & EXCHANGES	
		A. KYC Form - Part - I Documents captures the basic information about the constituent and instruction/check list (to be sent to KRA)	1 to 11
1.	Account Opening Form	B. KYC Form - Part - II Documents captures the additional information about the constituent relevant to trading account.	12 to 15
		C. KYC Form - Part - III Documents captures the additional information about the constituent relevant to demat account.	16 to 20
2.	Tariff Sheet	Document details the rate/amount of brokerage and other charges levied on the client for trading on the stock exchange(s) (to be added by the stock Broker)	21
3.	Rights and Obligations	Document stating the Rights & Obligation of Stock Broker/Trading Member, Sub broker and client for Trading on exchanges (including additional Rights and Obligations in case of Internet/Wireless Technology based Trading)	
4.	Risk Disclosure Document (RDD)	Documents detailing Risk associated with dealing in the Securities Market.	Provided in
5.	Guidance Note	Document detailing Do's & Don'ts for Trading on exchange, for the education for the investors.	soft or paper form as opted by client
6.	Policies & Procedures	Documents describing significant policies and procedures of the stock broker (to be added by the stock broker)	,
7.	Rights and Obligations of BO and Depository Participant	Rights and Obligations of Beneficial Owner and Depository Participant as prescribed by SEBI & Depositories.	
	PART - II VOLUN	TARY DOCUMENTS AS PROVIDED BY THE STOCK BROKER	
8.	Letter for NSE-MFSS / BSE STAR Mutual Fund	NSE-MFSS / BSE STAR Facility and Terms & Conditions	22
9.	Letter of Authorization	For maintaining account on running basis.	23 to 24
10.	Running Account Authorisation	Helps the client to enjoy exposures linked to the credit in the trading account.	25
11.	Online Marketing Affiliate	Online Marketing Affiliate	26
12.	Authorization for Electronic Contract Notes (ECN)	Authorization to member for issuing ECN and other documents in electronic form	27
13.	Name Discrepancy Letter	Declaration cum Undertaking for Name Discrepancy in PAN Card, Bank Proof & Address Proof	28
	PART - III AD	DITIONAL DOCUMENTS FOR DEPOSITORY ACCOUNT	
1.	SMS Alerts from CDSL	Terms & Conditions - cum - Registration/Modification form for receiving SMS alert from CDSL	29 to 30
2.	Power of Attorney	Power of Attorney for Pay in of securities for purpose of settlement.	31 to 32



		mvestmen	t knusniyon ka
3.	Schedule of Charges	Schedule of service charges for DP	33 to 34
4.	FATCA & CRS Declaration	FATCA & CRS Declaration for Non-Individual	35 to 37
5.	NACH Mandate Form	NACH Mandate Form	39
		PART - IV FORMATS*	
1.	Sole Proprietorship Declaration	Declaration to be provided on proprietorship firm's letter head to ma bank account and route transactions from that bank account.	p the firm's
2.	Partnership Declaration	Declaration to be provided on partnership firm on their letter head to open tradiname of firm, DP account on name of partners and appoint authorized	
3.	HUF Declaration	Declaration to be given by HUF coparceners for opening trading and DI the name of Karta/HUF.	o account on
4.	Board Resolution Format	Board Resolution to be given by company on their letterhead to open t account and appointing authorized signatories.	rading, DP
5.	Banker's Verification Format	Letter to be provided by investor on Bank's Letter Head for verification	of signature.
6.	Disclosure for Derivative/ Financial	Declaration to be provided by investor to enable F & O Trading with releproof.	evant income
7.	Format for non individual	To provide additional details of KARTA/Whole Time directors/All Partner & Trustees.	rs/Promoters
8.	KRA for Individual	Format for KRA registration need to be filled by all joint holders/authoriz in case of joint holders/non-individual account.	ed signatories

<sup>\*</sup>Formats are available on our website www.rmoneyindia.com under download section.

# **CONTACT DETAIL FOR INVESTOR GRIEVANCES**

For any grievance/dispute please mail us at askus@rmoneyindia.com or contact us on 0562-4266600, 9568654321. In case not satisfied with the response, please contact the concerned exchange(s)/depository at:

Exchange Name	E-mail ID	Phone No.
National Stock Exchange of India Ltd.	ignse@nse.co.in	1800220050
Bombay Stock Exchange Ltd.	iscdelhi@bseindia.com	011-43007413
Central Depository Services (India) Ltd.	complaints@cdslindia.com	022-22723333



# CENTRAL KYC REGISTRY | Know Your Customer (KYC) Application Form | Individual

#### Important Instructions:

- A) Fields marked with '\*' are mandatory fields.
- B) Please fill the form in English and in BLOCK letters.
- C) Please fill the date in DD-MM-YYYY format.
- D) Please read section wise detailed guidelines / instructions at the end.
- E) List of State / U.T code as per Indian Motor Vehicle Act, 1988 is available at the end.
- F) List of two character ISO 3166 country codes is available at the end.
- G) KYC number of applicant is mandatory for update application.
- H) For particular section update, please tick (✓) in the box available before the section number and strike off the sections not required to be updated.

For office use only	Application Type <sup>⋆</sup> □ Ne	w 🗌 Update		
(To be filled by financial institutio	n) KYC Number		(Mandatory for KYC update requ	iest)
	Account Type* ☐ No	rmal Simplified (for low risk	k customers)	
☐ 1. PERSONAL DETAIL	S (Please refer instruction A at the end	)		
	Prefix First Name	Midd	lle Name	Last Name
☐ Name* (Same as ID proof)				
Maiden Name (If any*)				
Father / Spouse Name*				
Mother Name*				
Date of Birth*	$\begin{array}{ c c c c c c c c c c c c c c c c c c c$			РНОТО
Gender*	☐ M- Male	☐ F- Female ☐ T-Tra	ansgender	
Marital Status*	☐ Married	☐ Unmarried ☐ Othe	ers	
Citizenship*	☐ IN- Indian	☐ Others (ISO 3166 Country C	Code )	
Residential Status*	☐ Resident Individual ☐ Foreign National	<ul><li>☐ Non Resident Indian</li><li>☐ Person of Indian Origin</li></ul>		
Occupation Type*	<ul><li>□ S-Service (□ Private Sector</li><li>□ O-Others (□ Professional</li><li>□ B-Business</li><li>□ X- Not Categorised</li></ul>		,	Signature / Thumb Impression
☐ 2. TICK IF APPLICABL	LE RESIDENCE FOR TAX PUI	RPOSES IN JURISDICTION(S) OL	JTSIDE INDIA (Please refer instruction	<b>B</b> at the end)
ADDITIONAL DETAILS REQ	UIRED* (Mandatory only if section 2 is	ticked)		
ISO 3166 Country Code of Ju	risdiction of Residence*			
Tax Identification Number or e	equivalent (If issued by jurisdiction)*			
Place / City of Birth*		ISO 3166 Country Code of Birt	th*	
☐ 3. PROOF OF IDENTITY	Y (Pol)* (Please refer instruction C a	the end)		
(Certified copy of any one of the f	following Proof of Identity [Pol] needs to	be submitted)		
A- Passport Number			Passport Expiry Date DD - M	M - Y Y Y Y
☐ B- Voter ID Card				
C- PAN Card				
D- Driving Licence		Drivir	ng Licence Expiry Date DD - M	M - Y Y Y Y
E- UID (Aadhaar)				
F- NREGA Job Card				
Z- Others (any document no	otified by the central government)		Identification Number	
☐ S- Simplified Measures A	ccount - Document Type code		Identification Number	
4 DROOF OF ADDRE	CC (DoA)*			
_	• •	(Please see instruction <b>D</b> at the end)		
_		,		
	PROPOSE   Professional   Settled by financial institution   KYC Number   Account Type   Accoun			
	_		_ 5	□ Onspecilled
⊒ · ∽	·			
☐ Sir		nent Type code		
Line 3			City / Town / Village*	
District*	Pin / Post Co	de* State		Country Code*



4.2 CORRESPO	ONDENCE / I	OCAL AD	DRESS	DETA	JIS*	(Plea	ISE SE	e in	structi	ion <b>F</b>	at th	e end	١											111 V	C 3 ( )	11 6 11	C IX	11 4 3	y .	) II K
☐ Same as Currer						-								al ado	dresse	es, pl	ease	fill '.	Anr	nexu	ıre A	<b>41</b> ')								
Line 1*																Ť						Ť								
Line 2																														
Line 3																	Cit	ty /	Tov	vn /	Vill	lage	*							
District*					Pin	/ Pos	st Co	de*						S	tate /	U.T	Cod	e*					ISC	31	66 C	Cour	ntry (	Code	э*	
4.3 ADDRESS I	N THE JURIS	SDICTION	I DETAIL	LS WH	IERE	APPL	ICAN	IT IS	RESI	DEN.	T OU	ITSIDE	E INI	DIA F	OR T	AX P	URPO	OSE	ES*	(Ap	plica	able	if se	ction	2 is	ticke	d)			
☐ Same as Currer	nt / Permaner	nt / Overse	eas Addr	ess de	etails						] Sa	me as	Cor	rresp	onder	nce /	Local	Add	dres	ss de	etails	s								
Line 1*																														
Line 2					Ш				Ш		Ш					Щ									Ш			L		
Line 3																Щ	City	/ / T	Гow	n / '	Villa	_							Щ	
State*											ZIF	P / Po	st C	ode	*								ISO	316	6 C	oun	try C	ode	*	
☐ 5. CONTACT	DETAILS	(All comm	unicatio	ns will	be se	ent on	provi	ided	Mobil	e no.	/ Em	nail-ID)	(Ple	ease	refer i	instru	uction	<b>F</b> a	it the	e en	d)									
Tel. (Off)						Т	el. (F	Res)			Т	1						1	Mol	bile		Т	1—[					Т		
FAX		-			$\top$		mail			$\overline{}$	+							T			Т					Н		+		
☐ 6. DETAILS (	DE DEL ATE	ED DEDS	ON (In	Casa	of ado	ditiona	l rolat	tad n	oreor	ne nla	2260	fill 'Δn	navi	ıra R	1') (n	امعدا	a rofoi	r inc	etru	ction	G	at th	o on	d)						
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Name*						110111																								
		(If KYC n	umber a	and na	me ar	e prov	vided,	, belo	w de	tails (	of sec	ction 6	are	optic	onal)															
PROOF OF IDE	ENTITY [Pol]	OF RELA	TED PE	RSON	l* (Ple	ease s	ee ins	struc	tion ( <b>I</b>	H) at	the e	nd)																		
A- Passport N	umber														Pa	assp	ort E	хрі	iry [	Date	Э	D	D		1 M	]-[	Υ	Y	Υ	
☐ B- Voter ID Ca	ard																													
☐ C- PAN Card																														
☐ D- Driving Lice	ence													Driv	ving L	_icer	nce E	хрі	iry [	Date	Э	D	D	- 1	1 [V]	]-[	ΥΥ	Y	Υ	
☐ E- UID (Aadha	aar)																													
F- NREGA Job	b Card																													
Z- Others (any	document no	otified by t	he centr	al gove	ernme	ent)									ld	entif	icatio	n N	Nun	nbe	r									
S- Simplified N	Measures A	ccount -	Docum	nent T	уре о	code									ld	entif	icatio	n N	Nun	nbe	r									
☐ 7. REMARKS	(If any)																													
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8. APPLICAN	IT DECLAR	DATION																												
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I hereby consent to r	receiving informs	ation from Ca	ntral KVC	Ragistr	, throu	nh SMS	/Email	on the	a ahov	a ranis	torod i	numher	/emai	l addr	200						4	À								
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9. ATTESTAT	TION / FOR	OFFICE	USE C	ONLY																										
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Emp. Branch																														



# CENTRAL KYC REGISTRY | Instructions / Check list / Guidelines for filling Individual KYC Application Form

#### General Instructions:

- 1 Fields marked with '\*' are mandatory fields.
- 2 Tick '✓' wherever applicable.
- 3 Self-Certification of documents is mandatory.
- 4 Please fill the form in English and in BLOCK Letters.
- 5 Please fill all dates in DD-MM-YYYY format.
- Wherever state code and country code is to be furnished, the same should be the two-digit code as per Indian Motor Vehicle, 1988 and ISO 3166 country code respectively list of which is available at the end.
- 7 KYC number of applicant is mandatory for updation of KYC details.
- 8 For particular section update, please tick (🗸) in the box available before the section number and strike off the sections not required to be updated.
- 9 In case of 'Small Account type' only personal details at section number 1 and 2, photograph, signature and self-certification required.

### A Clarification / Guidelines on filling 'Personal Details' section

- 1 Name: Please state the name with Prefix (Mr/Mrs/Ms/Dr/etc.). The name should match the name as mentioned in the Proof of Identity submitted failing which the application is liable to be rejected.
- 2 Either father's name or spouse's name is to be mandatorily furnished. In case PAN is not available father's name is mandatory.

### B Clarification / Guidelines on filling details if applicant residence for tax purposes in jurisdiction(s) outside India

1 **Tax identification Number (TIN):** TIN need not be reported if it has not been issued by the jurisdiction. However, if the said jurisdiction has issued a high integrity number with an equivalent level of identification (a "Functional equivalent"), the same may be reported. Examples of that type of number for individual include, a social security/insurance number, citizen/personal identification/services code/number, and resident registration number)

#### Clarification / Guidelines on filling 'Proof of Identity [Pol]' section

- 1 If driving license number or passport is provided as proof of identity then expiry date is to be mandatorily furnished.
- 2 Mention identification / reference number if 'Z-Others (any document notified by the central government)' is ticked.
- 3 In case of Simplified Measures Accounts for verifying the identity of the applicant, any one of the following documents can also be submitted and undernoted relevant code may be mentioned in point 3 (S).

Document Code	Description
01	Identity card with applicant's photograph issued by Central/ State Government Departments, Statutory/ Regulatory Authorities, Public Sector Undertakings, Scheduled Commercial Banks, and Public Financial Institutions.
02	Letter issued by a gazetted officer, with a duly attested photograph of the person.

### Clarification / Guidelines on filling 'Proof of Address [PoA] - Current / Permanent / Overseas Address details' section

- 1 PoA to be submitted only if the submitted PoI does not have an address or address as per PoI is invalid or not in force.
- 2 State / U.T Code and Pin / Post Code will not be mandatory for Overseas addresses.
- 3 In case of Simplified Measures Accounts for verifying the address of the applicant, any one of the following documents can also be submitted and undernoted relevant code may be mentioned in point 4.1.

Boodinoni oodo	Bookington
01	Utility bill which is not more than two months old of any service provider (electricity, telephone, post-paid mobile phone, piped gas, water bill).
02	Property or Municipal Tax receipt.
03	Bank account or Post Office savings bank account statement.
04	Pension or family pension payment orders (PPOs) issued to retired employees by Government Departments or Public Sector Undertakings, if they contain the address.
05	Letter of allotment of accommodation from employer issued by State or Central Government departments, statutory or regulatory bodies, public sector undertakings, scheduled commercial banks, financial institutions and listed companies. Similarly, leave and license agreements with such employers allotting official accommodation.
06	Documents issued by Government departments of foreign jurisdictions and letter issued by Foreign Embassy or Mission in India.

# E Clarification / Guidelines on filling 'Proof of Address [PoA] - Correspondence / Local Address details' section

- 1 To be filled only in case the PoA is not the local address or address where the customer is currently residing. No separate PoA is required to be submitted.
- 2 In case of multiple correspondence / local addresses, Please fill 'Annexure A1'

### Clarification / Guidelines on filling 'Contact details' section

- 1 Please mention two-digit country code and 10 digit mobile number (e.g. for Indian mobile number mention 91-999999999).
- 2 Do not add '0' in the beginning of Mobile number.

Document Code Description

# G Clarification / Guidelines on filling 'Related Person details' section

1 Provide KYC number of related person if available.

## H Clarification / Guidelines on filling 'Related Person details – Proof of Identity [Pol] of Related Person' section

1 Mention identification / reference number if 'Z- Others (any document notified by the central government)' is ticked.



# List of two - digit state / U.T codes as per Indian Motor Vehicle Act, 1988

State	e / U. T.	Code	State / U. T.	Code
Andaman & Nicob	ar	AN	Himachal Pradesh	HP
Andhra Pradesh		AP	Jammu & Kashmir	JK
Arunachal Pradesh	1	AR	Jharkhand	JH
Assam		AS	Karnataka	KA
Bihar		BR	Kerala	KL
Chandigarh		CH	Lakshadweep	LD
Chattisgarh		CG	Madhya Pradesh	MP
Dadra and Nagar H	łaveli	DN	Maharashtra	MH
Daman & Diu		DD	Manipur	MN
Delhi		DL	Meghalaya	ML
Goa		GA	Mizoram	MZ
Gujarat		GJ	Nagaland	NL
Haryana		HR	Orissa	OR

State / U. T.	Code
Pondicherry	PY
Punjab	PB
Rajasthan	RJ
Sikkim	SK
Tamil Nadu	TN
Telangana	TS
Tripura	TR
Uttar Pradesh	UP
Uttarakhand	UA
West Bengal	WB
Other	XX

# List of ISO 3166 two - digit Country Code

Country	Country Code	Country	Country Code	Country	Country Code	Country	Coun Cod
fghanistan	AF	Dominican Republic	DO	Libya	LY	Saint Pierre and Miquelon	PIV
land Islands	AX	Ecuador	EC	Liechtenstein	LI	Saint Vincent and the Grenadines	VC
lbania	AL	Egypt	EG	Lithuania	LT	Samoa	WS
lgeria	DZ	El Salvador	SV	Luxembourg	LU	San Marino	SIV
merican Samoa	AS	Equatorial Guinea	GQ	Macao	MO	Sao Tome and Principe	ST
ndorra	AD	Eritrea	ER	Macedonia, the former Yugoslav Republic of	MK	Saudi Arabia	SA
ngola	AO	Estonia	EE	Madagascar	MG	Senegal	SN
nguilla	Al	Ethiopia	ET	Malawi	MW	Serbia	RS
ntarctica	AQ	Falkland Islands (Malvinas)	FK	Malaysia	MY	Seychelles	SC
ntigua and Barbuda	AG	Faroe Islands	FO	Maldives	MV	Sierra Leone	SL
rgentina	AR	Fiji	FJ	Mali	ML	Singapore	SG
rmenia	AM	Finland	FI	Malta	MT	Sint Maarten (Dutch part)	SX
ruba	AW	France	FR	Marshall Islands	MH	Slovakia	SK
ustralia	AU	French Guiana	GF	Martinique	MQ	Slovenia	SI
ustria	AT	French Polynesia	PF	Mauritania	MR	Solomon Islands	SB
zerbaijan	AZ	French Southern Territories	TF	Mauritius	MU	Somalia	SO
ahamas	BS	Gabon	GA	Mayotte	YT	South Africa	ZA
ahrain	ВН	Gambia	GM	Mexico	MX	South Georgia and the South Sandwich Islands	GS
angladesh	BD	Georgia	GE	Micronesia, Federated States of	FM	South Sudan	SS
arbados	BB	Germany	DE	Moldova, Republic of	MD	Spain	ES
elarus	BY	Ghana	GH	Monaco	MC	Sri Lanka	Lk
elgium	BE	Gibraltar	GI	Mongolia	MN	Sudan	SE
elize	BZ	Greece	GR	Montenegro	ME	Suriname	SF
enin	BJ	Greenland	GL	Montserrat	MS	Svalbard and Jan Mayen	SJ
ermuda	BM	Grenada	GD	Morocco	MA	Swaziland	SZ
nutan	BT	Guadeloupe	GP	Mozambique	MZ	Sweden	SE
olivia, Plurinational State of	ВО	Guam	GU	Myanmar	MM	Switzerland	CH
onaire, Sint Eustatius and Saba	BQ	Guatemala	GT	Namibia	NA	Syrian Arab Republic	SY
osnia and Herzegovina	BA	Guernsey	GG	Nauru	NR	Taiwan, Province of China	TV
otswana	BW	Guinea	GN	Nepal	NP	Tajikistan	TJ
ouvet Island	BV	Guinea-Bissau	GW	Netherlands	NL	Tanzania, United Republic of	T7
razil	BR	Guyana	GY	New Caledonia	NC	Thailand	TH
ritish Indian Ocean Territory	10	Haiti	HT	New Zealand	NZ	Timor-Leste	TL
runei Darussalam	BN	Heard Island and McDonald Islands	HM	Nicaragua	NI	Togo	TO
ulgaria	BG	Holy See (Vatican City State)	VA	Niger	NE	Tokelau	TK
urkina Faso	BF	Honduras	HN	Nigeria	NG	Tonga	TC
urundi	BI	Hong Kong	HK	Niue	NU	Trinidad and Tobago	TT
abo	CV	Hungary	HU	Norfolk Island	NF	Tunisia	TN
ambodia	KH	Iceland	IS		MP	Turkey	TF
				Northern Mariana Islands			
ameroon anada	CM	India	IN	Norway	NO	Turkmenistan	TN
	CA	Indonesia	ID	Oman	OM	Turks and Caicos Islands	TC
ayman Islands	KY	Iran, Islamic Republic of	IR	Pakistan	PK	Tuvalu	T\ UC
entral African Republic	CF	Iraq	IQ	Palau	PW	Uganda	
	TD	Ireland	IE	Palestine, State of	PS	Ukraine	UA
hina	CL	Isle of Man	IM	Panama	PA	United Arab Emirates	AE
	CN	Israel	IL	Papua New Guinea	PG	United Kingdom	GE
hristmas Island	CX	Italy	IT	Paraguay	PY	United States	US
ocos (Keeling) Islands	CC	Jamaica	JM	Peru	PE	United States Minor Outlying Islands	UN
olombia	CO	Japan	JP	Philippines	PH	Uruguay	U'
omoros	KM	Jersey	JE	Pitcairn	PN	Uzbekistan	UZ
ongo ongo, the Democratic Republic of	CG CD	Jordan Kazakhstan	JO KZ	Poland Portugal	PL PT	Vanuatu Venezuela, Bolivarian Republic of	VI VI
Cook Islands	CK	Kenya	KE	Puerto Rico	PR	Viet Nam	VN
osta Rica	CR	Kiribati	KI	Oatar	QA	Virgin Islands, British	V
ote d'Ivoire !Côte d'Ivoire	CI	Korea, Democratic People's Republic	KP	Reunion !Réunion	RE	Virgin Islands, U.S.	VI
roatia	HR	Korea, Republic of	KR	Romania	RO	Wallis and Futuna	W
	CU	Kuwait	KW	Russian Federation	RU	Western Sahara	EH
uracao !Curaçao	CW	Kyrgyzstan	KG	Rwanda	RW	Yemen	YE
yprus	CY	Lao People's Democratic Republic	LA	Saint Barthelemy !Saint Barthélemy	BL	Zambia	ZN
zech Republic	CZ	Latvia	LV	Saint Helena, Ascension and Tristan da Cunha	SH	Zimbabwe	ZV
enmark	DK	Lebanon	LB	Saint Kitts and Nevis	KN		
iibouti	DJ	Lesotho	LS	Saint Lucia	LC		
	UJ U	LCJULIU	LJ	Junit Lucia	LC		

# **MANDATORY**



# INSTRUCTIONS / CHECK LIST FOR FILLING KYC FORM

#### A. IMPORTANT POINTS:

- 1. Self attested copy of PAN card is mandatory for all clients, including Promoters/Partners/Karta/Trustees and whole time directors and persons authorized to deal in securities on behalf of company/firm/others.
- 2. Copies of all the documents submitted by the applicant should be self-attested and accompanied by originals for verification. In case the original of any document is not produced for verification, then the copies should be properly attested by entities authorized for attesting the documents, as per the below mentioned list.
- 3. If any proof of identity or address is in a foreign/regional language, then translation into English is required.
- 4. Name & address of the applicant mentioned on the KYC form, should match with the documentary proof submitted.
- 5. If correspondence & permanent address are different, then proofs for both have to be submitted.
- 6. Sole proprietor must make the application in his individual name & capacity.
- 7. For non-residents and foreign nationals, (allowed to trade subject to RBI and FEMA guidelines), copy of passport/PIO Card/OCI Card and overseas address proof is mandatory.
- 8. For foreign entities, CIN is optional; and in the absence of DIN no. for the directors, their passport copy should be given.
- 9. In case of Merchant Navy NRI's, Mariner's declaration or certified copy of CDC (Continuous Discharge Certificate) is to be submitted.
- 10. For opening an account with Depository participant or Mutual Fund, for a minor, photocopy of the School Leaving Certificate/Mark sheet issued by Higher Secondary Board/Passport of Minor/Birth Certificate must be provided.
- 11. Politically Exposed Persons (PEP) are defined as individuals who are or have been entrusted with prominent public functions in a foreign country, e.g., Heads of States or of Governments, senior politicians, senior Government/judicial/ military officers, senior executives of state owned corporations, important political party officials, etc.

# B. Proof of Identity (POI): - List of documents admissible as Proof of Identity:

- 1. Unique Identification Number (UID) (Aadhaar)/ Passport/ Voter ID card/ Driving license.
- 2. PAN card with photograph.
- 3. Identity card/ document with applicant's Photo, issued by any of the following: Central/State Government and its Departments, Statutory/Regulatory Authorities, Public Sector Undertakings, Scheduled Commercial Banks, Public Financial Institutions, Colleges affiliated to Universities, Professional Bodies such as ICAI, ICWAI, ICSI, Bar Council etc., to their Members; and Credit cards/Debit cards issued by Banks.

# C. Proof of Address (POA): - List of documents admissible as Proof of Address:

(\*Documents having an expiry date should be valid on the date of submission.)

- 1. Passport/ Voters Identity Card/ Ration Card/ Registered Lease or Sale Agreement of Residence/ Driving License/ Flat Maintenance bill/ Insurance Copy.
- 2. Utility bills like Telephone Bill (only land line), Electricity bill or Gas bill Not more than 3 months old.
- 3. Bank Account Statement/Passbook -- Not more than 3 months old.
- 4. Self-declaration by High Court and Supreme Court judges, giving the new address in respect of their own accounts.
- 5. Proof of address issued by any of the following: Bank Managers of Scheduled Commercial Banks/Scheduled Co-Operative Bank/Multinational Foreign Banks/Gazetted Officer/Notary public/Elected representatives to the Legislative Assembly/Parliament/Documents issued by any Govt. or Statutory Authority.



- 6. Identity card/document with address, issued by any of the following: Central/State Government and its Departments, Statutory/Regulatory Authorities, Public Sector Undertakings, Scheduled Commercial Banks, Public Financial Institutions, Colleges affiliated to Universities and Professional Bodies such as ICAI, ICWAI, ICSI, Bar Council etc., to their Members.
- 7. For FII/sub account, Power of Attorney given by FII/sub-account to the Custodians (which are duly notarized and/or apostiled or consularised) that gives the registered address should be taken.
- 8. The proof of address in the name of the spouse may be accepted.

# D. Exemptions/clarifications to PAN

(\*Sufficient documentary evidence in support of such claims to be collected.)

- 1. In case of transactions undertaken on behalf of Central Government and/or State Government and by officials appointed by Courts e.g. Official liquidator, Court receiver etc.
- 2. Investors residing in the state of Sikkim.
- 3. UN entities/multilateral agencies exempt from paying taxes/filing tax returns in India.
- 4. SIP of Mutual Funds upto Rs 50, 000/- p.a.
- 5. In case of institutional clients, namely, FIIs, MFs, VCFs, FVCIs, Scheduled Commercial Banks, Multilateral and Bilateral Development Financial Institutions, State Industrial Development Corporations, Insurance Companies registered with IRDA and Public Financial Institution as defined under section 4A of the Companies Act, 1956, Custodians shall verify the PAN card details with the original PAN card and provide duly certified copies of such verified PAN details to the intermediary.

# E. List of people authorized to attest the documents:

- 1. Notary Public, Gazetted Officer, Manager of a Scheduled Commercial/ Co-operative Bank or Multinational Foreign Banks (Name, Designation & Seal should be affixed on the copy).
- 2. In case of NRIs, authorized officials of overseas branches of Scheduled Commercial Banks registered in India, Notary Public, Court Magistrate, Judge, Indian Embassy / Consulate General in the country where the client resides are permitted to attest the documents.

# F. IN CASE OF NON-INDIVIDUALS, ADDITIONAL DOCUMENTS TO BE OBTAINED FROM NON-INDIVIDUALS, OVER & ABOVE THE POI & POA, AS MENTIONED BELOW:

Types of entity	Documentary Requirments
Corporate	<ul> <li>Copy of the balance sheets for the last 2 financial years (to be submitted every year).</li> <li>Copy of latest share holding pattern including list of all those holding control, either directly or indirectly, in the company in terms of SEBI takeover Regulations, duly certified by the company secretary/Whole time director/MD (to be submitted every year).</li> <li>Photograph, POI, POA, PAN and DIN numbers of whole time directors/two directors in charge of day to day operations.</li> <li>Photograph, POI, POA, PAN of individual promoters holding control-either directly or indirectly.</li> <li>Copies of the Memorandum and Articles of Association and certificate of incorporation.</li> <li>Copy of the Board Resolution for investment in securities market.</li> <li>Authorised signatories list with specimen signatures.</li> </ul>
Partnership Firm	<ul> <li>Copy of the balance sheets for the last 2 financial years (to be submitted every year).</li> <li>Certificate of registration (for registered partnership firms only).</li> <li>Copy of partnership deed.</li> <li>Authorised signatories list with specimen signatures.</li> <li>Photograph, POI, POA, PAN of Partners.</li> </ul>



Trust	<ul> <li>Copy of the balance sheets for the last 2 financial years (to be submitted every year).</li> <li>Certificate of registration (for registered trust only).</li> <li>Copy of Trust deed. List of trustees certified by managing trustees/CA.</li> <li>Photograph, POI, POA, PAN of Trustees.</li> </ul>
HUF	<ul> <li>PAN of HUF.</li> <li>Deed of declaration of HUF/ List of coparceners.</li> <li>Bank pass-book/bank statement in the name of HUF.</li> <li>Photograph, POI, POA, PAN of Karta.</li> </ul>
Unincorporated association or a body of individuals	<ul> <li>Proof of Existence/Constitution document.</li> <li>Resolution of the managing body &amp; Power of Attorney granted to transact business on its behalf.</li> <li>Authorized signatories list with specimen signatures.</li> </ul>
Banks/Institutional Investors	<ul> <li>Copy of the constitution/registration or annual report/balance sheet for the last 2 financial years.</li> <li>Authorized signatories list with specimen signatures.</li> </ul>
Foreign Institutional Investors (FII)	<ul> <li>Copy of SEBI registration certificate.</li> <li>Authorized signatories list with specimen signatures.</li> </ul>
Army Government Bodies	<ul> <li>Self-certification on letterhead.</li> <li>Authorized signatories list with specimen signatures.</li> </ul>
Registered Society	<ul> <li>Copy of Registration Certificate under Societies Registration Act.</li> <li>List of Managing Committee members.</li> <li>Committee resolution for persons authorised to act as authorised signatories with specimen signatures.</li> <li>True copy of Society Rules and Bye Laws certified by the Chairman/Secretary.</li> </ul>

# ADDITIONAL DOCUMENTS IN CASE OF TRADING IN DERIVATIVES SEGMENTS - ILLUSTRATIVE LIST:

Copy of ITR Acknowledgement	Copy of Annual Accounts
In case of salary income - Salary Slip, Copy of Form 16	Net Worth Certificate
Copy of Demat Account Holding Statement	Bank Account Statement for last 6 months
Any other relevant documents substantiating ownership of assets	Self declaration with relevant supporting documents.

<sup>\*</sup>In respect of other clients, documents as per risk management policy of the Company need to be provided by the client from time to time. Bank Proof: Copy of cancelled cheque leaf/ pass book/bank statement specifying name of the constituent, MICR Code or/and IFSC Code of the bank should be submitted.

Demat Proof: Demat master or recent holding statement issued by DP bearing name of the client. In-person Verification:

# For Individuals:

- (i) Stock broker has an option of doing 'in-person' verification through web camera at the branch office of the stock broker/sub-broker's office.
- (ii) In case of non-resident clients, employees at the stock broker's local office, overseas can do in-person' verification. Further, considering the infeasibility of carrying out 'In-person' verification of the non-resident clients by the stock broker's staff, attestation of KYC documents by Notary Public, Court, Magistrate, Judge, Local Banker, Indian Embassy / Consulate General in the country where the client resides may be permitted.

For Non Individuals: Form need to be initialed by all the authorized Signatories.

# **MANDATORY**



# KNOW YOUR CLIENT (KYC) Application Form - For Non-Individual

Please fill this form in ENGLISH and in BLOCK LETTERS (Please tick ✓ the box on left margin of appropriate row where CHANGE/CORRECTION is required and provide the details in the corresponding row)

Acknowledgement No.

required and provide the details in the	c corresponding row)			
	IDENTITY I	DETAILS	S	
Name of the Applicant				PHOTOGRAPH
Date of Incorporation				Please affix
Place of Incorporation				your recent passport
Date of commencement of business	size photograph and			
Permanent Account Number (PAN)				sign across it
Registration No. (e.g. CIN)				
	Private Limited Co	Pu	blic Ltd. Co.	Body Corporate
	Partnership	Tru	ust	Charities
Status (Please tick any one)	NGO's	FI		FII
	HUF	AC	)P	Bank
	Government Body	☐ No	n-Government Organization	Defense Establishment
	BOI	So	ciety	LLP
	Others (Please specify	')		
	ADDRESS I	DETAILS	5	
Correspondence Address				
City / Town / Village			Pin Code	
State			Country	
Specify the Proof of Address subm	itted for Correspondence A	ddress:		
	CONTACT	DETAILS	S	
Telephone (Office)			Fax	
Telephone (Residence)			Mobile No.	
E-Mail Id.				
	<b>REGISTERED</b> (If different fr			
Registered Address				
· ·				
City / Town / Village			Pin Code	
State			Country	
Specify the Proof of Address subn	nitted for Registered Addre	ess		



# **OTHER DETAILS**

Name, PAN, Residential Address and photographs of Promoters/Partners/Karta/Trustees and whole time directors, DIN of whole time directors, Aadhar No. of Promoters / Partners / Karta :

Enclosed these details separately (illustrative format enclosed)

# **DECLARATION**

I/we hereby declare that the details furnished above are true and correct to the best of my/our knowledge and belief and I undertake to inform you of any changes therein, immediately. In case any of the above information is found to be false or untrue or misleading or misrepresenting, I am/ We are aware that I/we may be held liable for it.

and a continuous and and an are						
Date	Name & Signature of the Director/Authorised Signatory(ies)					

FOR OFFICE	E USE ONLY					
Originals Verified & Self Attested Document copies received						
Name & Signature of the Authorised Signatory	Seal/Stamp of the Intermediary					
Date	Place					



# DETAILS OF PROMOTERS / PARTNERS / KARTA / TRUSTEES AND WHOLE TIME DIRECTORS FORMING A PART OF KNOW YOUR CLIENT (KYC) APPLICATION FORM FOR NON-INDIVIDUALS

1. Name		
2. Relationship with Applicant (i.e. promoters, whole time directors etc.)		PHOTOGRAPH
3 a. PAN		Please affix your recent passport size photograph and
3 b. DIN		sign across it
3 c. Aadhar (UID) Number		
4. Residential/ Registered Address		
City/Town/Village	Pincode	
State	Country	
1. Name		
2. Relationship with Applicant (i.e. promoters, whole time directors etc.)		PHOTOGRAPH
3 a. PAN		Please affix your recent passport
3 b. DIN		size photograph and sign across it
3 c. Aadhar (UID) Number		
4. Residential/ Registered Address		
City/Town/Village	Pincode	
State	Country	



1. Name		
Relationship with Applicant     (i.e. promoters, whole time     directors etc.)		PHOTOGRAPH
3 a. PAN		Please affix your recent passport
3 b. DIN		size photograph and sign across it
3 c. Aadhar (UID) Number		
4. Residential/ Registered Address		
City/Town/Village	Pincode	
State	Country	
1. Name		
2. Relationship with Applicant (i.e. promoters, whole time directors etc.)		PHOTOGRAPH
3 a. PAN		Please affix your recent passport size photograph and
3 b. DIN		sign across it
3 c. Aadhar (UID) Number		
4. Residential/ Registered Address		
City/Town/Village	Pincode	
State	Country	
	'	
Name & Signature of the Authorized Signature (ice)	Data	
Name & Signature of the Authorised Signatory (ies)	Date	



# ADDITIONAL DETAILS FOR TRADING ACCOUNT (FOR INDIVIDUALS & NON-INDIVIDUALS)

			A. BANK AC	col	UNT(S) D	ET	AILS							
Bank Name		Branch Address	Account Numb	oer	Account Type MIC			MICR	CR Number IFSC C			ode		
					Saving Current									
			Others - in case of NRI / NRE / NRO											
B. DEPOSITORY ACCOUNT(S) DETAILS (THROUGH WHICH TRANSACTIONS SHALL GENERALLY BE ROUTED)									)					
Depository Part Name	cicipant	Name of Depository	Beneficiary Name	9		[	OP ID		ı	Beneficiary ID (BO ID)				)
		NSDL CDSL												
		NSDL CDSL												
Provide a cop	y of ei	ther Demat Master o	r a recent holdi	ng s	statement	issı	ued by [	DP beari	ng na	me o	f the c	lient.		
			C. TRADIN	IG F	PREFERE	NC	ES							
Please sign i	in the I	relevant boxes where	you wish to tra	de.	The segm	ent	not cho	sen sho	uld be	stru	ck of l	by the	clie	nt.
			Marke	et S	egment	/s								
NSE Cash			☐ NSE F&O		À			NSE	CDS					
BSE Cash			BSE F&O		À			BSE	CDS					
		ent wants to trade on e stock broker.	any new segme	ent/r	new excha	ange	e, separ	ate auth	orizat	ion/le	etter s	hould	be t	aken
		D.	FINANCIAL &	OC	CUPATIO	NC	DETAIL	.S						
Gross Annual Income Details: Income Range per annum:  Below Rs. 1 Lac Rs. 1 Lac to 5 Lac Rs. 5 Lac to 10 Lac Rs. 10 Lac to 25 Lac Rs. 25 Lac to 1 Crore >1 Crore							Crore							
Net Worth (Net worth should not be older than 1 year) Amount Rs(Compulsory for Non-Individuals)														
Occupation (please tick any one and give brief details)  Private Sector Public Sector Government Service Business Professional Agriculturist  Retired Student Others														
Promoters/	/Partne	cable (Note : In case c ers/Karta/Trustees/wl osed Person (PEP)	nole time directo	ors)					-	ur aut	thorise	ed sigr	natoi	ries/
Any other in	nforma	tion												



	E. PAST ACTIONS						
Details of any action/proceedings initiated/pending/ taken by SEBI/ Stock exchange/any other authority against the applicant/constituent or its Partners/promoters/whole time directors/authorized persons in charge of dealing in securities during the last 3 years:							
-	. DEALINGS THROUGH SUB	-BROK	ERS AND OTHER STOC	K BROKE	RS		
If client is dealing through	the sub-broker, provide the follo	owing d	etails:				
Sub-broker's Name							
SEBI Registration number							
Registered office address							
Phone		Fax		Website			
Whether dealing with any ot	her stock broker/sub-broker (in o	case dea	aling with multiple stock br	okers/sub-	brokers, provide details of all)		
Name of stock broker							
Name of Sub-Broker, if any :							
Client Code			Exchange				
Details of disputes/dues pe	ending from/to such stock broke	er/sub-	broker:				
	G. ADI	DITION	IAL DETAILS				
Whether you wish to recei	ve physical contract note or Ele	ectronic	Contract Note (ECN) (ple	ease specif	y): YES NO		
Specify your Email id, if ap	plicable						
Whether you wish to avail	of the facility of internet tradin	g/ wire	less technology (please s	pecify) :			
Number of years of Investment/Trading Experience :							
	name, designation, PAN, UID, s nalf of company/firm/others:	signatuı	re, residential address an	d photogr	aphs of persons authorized		



PHOTOGRAPH Sign across the Photograph					PHOTOGRAPH Sign across the Photograph					
Name					Name					
Designation					Designation					
PAN					PAN					
UID					UID					
Residential Address					Residential Addre	SS				
Signature					Signature					
Any other information					Any other informati	on				
		Н	I. INTRODUCE	ER DE	TAILS (optional)					
Name of the introdu	cer									
Status of the Introdu	cer	Sub Broker	Remisier	Aut	h. Person	Existing Client	Others			
Address and Ph. No. o Introducer	f the									
Sign. of the Introduce	er									
		I. NOM	IINATION DET	TAILS	(for individuals	only)				
I/We wish to nomina	te				I/We do not wish to nominate					
Name of the Nomine	ee									
Relationship with the	e Non	ninee								
PAN of Nominee					Date of Birth	of Nominee				
Address and Ph. No. of the Nominee										
If Nominee is a minor, de	tails o	f guardian								
Name of the Guardia	an									
Address and Ph. No.	of Gu	uardian								
Sign. of Guardian										



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	WITNESSES (C	Only applicable in case t	he accou	nt holder has mad	le nomination)
Name		Na	ame		
Signature		Sig	gnature		
A 1.1			1.1		
Address		AC	ddress		
		DECI	ARATION		
1 I/We h	arahy daclara that tl				my/our knowledge and belief
and I/v	ve undertake to info		in, immedi	ately. In case any of th	e above information is found
	onfirm having read/ ock broker and the to		od the con	tents of the document	t on policy and procedures of
			contents of	the 'Rights and Obliga	ations' document(s) and 'Risk
Disclo	sure Document'. I/\	Ne do hereby agree to be bo	und by suc	h provisions as outline	ed in these documents. I/We
	ated website, if any.		uments na	s been displayed for i	nformation on stock broker'
Place					
Date			Cli	ient Signature	
				<u> </u>	
		FOR OFFI	CE USE	ONLY	
UCC Code a	allotted to the Client				
		Document verified with Origina	als Clier	t Interviewed By	In-Person Verification Done by
Name of t	he Employee				
Employee	Code				
Designatio	n of the Employee				
Date					
Signature					
I/We have a a copy of all documents	lso made the client a the KYC documents. would be duly intim	aware of 'Rights and Obligation I/We undertake that any chang	is' documer e in the 'Poli undertake t	nt (s), RDD and Guidand cy and Procedures', tari hat any change in the	all the non-mandatory documents. ce Note. I/We have given/sent him ff sheet and all the non-mandatory 'Rights and Obligations' and RDD
Signature o	of the Authorised Sig	gnatory			
Date				9	Seal / Stamp of the Stock Broker





# ADDITIONAL DETAILS FOR OPENING A DEMAT ACCOUNT (FOR INDIVIDUAL)

		IDEI	NTITY DETA	ILS			
Application No.							
DP Internal Reference	e No.						
DP ID		12069700	(	Client	ID		
		НОІ	LDERS DETA	ILS			
Sole/First Holder's Name				PAN			
Second Holder's Name				PAN			
Third Holder's			F	PAN			
Name			l	JID			
Name*							
*In case of Firms, Ass opened in the name Unregistered Trust, e	of the natur	al persons, the nar	ne of the Firr	n, Uni n, As:	registe sociatio	red Trust on of Per	, etc., although the account is sons (AOP), Partnership Firm,
	TYPE C	OF ACCOUNT (Ple	ase tick wh	iche	ver is	applica	ble)
	Individ	ual Resident		Indiv	idual Di	irector	☐ Individual Director's Relative
Individual	Individ	ual HUF/AOP		☐ Individual Promoter		omoter	☐ Minor
	Individu	ual Margin Trading A/c (Mantra)		Others (Specify)		cify)	
	☐ NRI Rej	patriable NRI Non-Repatr			oatriable	☐ NRI Repatriable Promoter	
☐ NRI	☐ NRI No	n-Repatriable Promo	ter	NRI - Depository Receipts			
	Others	(Specify)					
☐ Foreign National	Foreign	National		Foreign National-Depository Receipts			ository Receipts
	Others	(Specify)					
	DETAILS	OF GUARDIAN (ii	n case the a	ccou	unt ho	older is r	minor)
Guardian's Name				P.	AN		
Relationship with the ap	pplicant						
I/We instruct the DP to receive each and every credit in my/our (if not marked, the default option would be 'Yes')			n my/our acco	account [Automatic		[Automatic Credit]	
Account Statement Re	quirement	As per SEBI Regula	tion 🔲 Da	ily 🗌	We	eekly 🗌	Fortnightly   Monthly
I/We request you to se email Id	end Electroni	c Transaction-cum-l	Holding State	ment	at the		☐ Yes ☐ No
Do you wish to receive dividend/interest directly in to your bank account given below through ECS?  (If not marked, the default option would be 'Yes')  [ECS is mandatory for locations notified by SEBI from time to time]					☐ Yes ☐ No		



					investment knusniyon k		
	BAN	K DETAILS (Div	vidend Baı	nk Details)			
Bank Code (9 digit MICR C	Code)						
IFS Code (11 Characte	r)						
Account Number							
Account Type	Saving 🗌	Current	Oth	ners (specify)			
Bank Name							
Branch Name							
Bank Branch Address	City		State		Country		
PIN							
<ol> <li>Photocopy of the B</li> <li>Photocopy of the P</li> <li>Letter from the Bar</li> </ol>	ank Statement had assbook having na nk.	ving name and a ame and address	ddress of th s of the BO,	ne BO. (or)	the cheque book is issued, (or)		
SMS Alert Facility Refe Terms & Conditions gi		MOBILE No.: +91					
as Annexure 2.4	[Mandatory	[Mandatory, if you are giving Power of Attorney (POA)] (if POA is not granted & you do not wish to avail of this facility, cancel this option).					
Easi				bsite www.cdslin es, transactions ar	dia.com. nd value of the portfolio online.		
		NOMINAT	ION DETAI	LS			
I/We the Sole Holder/ Joint hereby declare that:  I/We do not wish to I  I/We nominate the f	nominate any one	for this demat a	account.	Nomination Regn Date security balances	. No. s lying in my/our account,		
particulars whereof	are given below, in	the event of the	my/our dea	th.			
NOMINATION DETAILS	NOMIN	IEE 1	NO	MINEE 2	NOMINEE 3		
Nominee Name First Name* Middle Name Last Name*							
Address*							
City*							
State*							
PIN*							
Country*							
Telephone No.							
Fax No.							
PAN No.							



			investment khushiyon ka
UID			
Email ID			
Relationship with the BO*			
Date of Birth* (Mandatory if Nominee is a Minor)			
Name of the Guardian of Nominee (if the nominee is minor) First Name*			
Middle Name			
Last Name*			
Address of the Guardian of nominee*			
City*			
State*			
PIN*			
Country*			
Age			
Telephone No.			
Fax No.			
E-mail Id			
Relationship of the Guardian with the Nominee*			
Percentage of			
allocation of securities*			
*Fractional allocation of the securities if any [please tick the respective nominee, (any one) if tick not marked default will be First Nominee			
<b>Note:</b> The nominee re	sidual securities: incase of mu	ltiple nominees, please choose	e any one nominee who will be

**Note:** The nominee residual securities: incase of multiple nominees, please choose any one nominee who will be credited with residual securities remaining after distribution of securities as per percentage of allocation. If you fail to choose one such nominee, then the first nominee will be marked as nominee entitled for residual shares, if any.

# \*Marked is Mandatory field

This nomination shall supersede any prior nomination made by me/us and also any testamentary document executed by me/us. Note: One Witness shall attest signature(s) / Thumb Impression(s).

Details of the Witness					
Name of Witness	Address of Witness	Signature of Witness			

I / We have received and read the Rights and Obligations document and terms & conditions and agree to abide by and be bound by the same and by the Bye Laws as are in force from time to time. I / We declare that the particulars given by me/us above are true and to the best of my/our knowledge as on the date of making this application. I/We agree and undertake to intimate the DP any change(s) in the details/Particulars mentioned by me / us in this form. I/We further agree that any false/misleading information given by me / us or suppression of any material information will render my account liable for termination and suitable action.

	First/Sole Holder or Guardian (in case of Minor)	Second Holder	Third Holder
Name			
Signature			

# MANDATORY



# ADDITIONAL KYC FORM FOR OPENING A DEMAT ACCOUNT (FOR NON-INDIVIDUAL)

			IDENTITY DET	TAILS				
Application No.								
DP Internal Refere	nce No.							
DP ID		12069700		Client ID				
			HOLDERS DE	ΓAILS				
Cala/Einst Haldania				PAN				
Sole/First Holder's Name				UID				
Second Holder's				PAN				
Name			_	UID				
Third Holder's				PAN				
Name				UID				
Search Name								
Name*								
* In case of Firms, and in the name of the etc., should be made	natural per	rsons, the name of	•	_		_		
	T'	YPE OF ACCOUN	IT (Please tick v	vhichever	is applical	ole)		
		Status	Status			(To	<b>Sub-Status</b> (To be filled by the DP)	
Body Corporate	Banks	☐ Trust	Mutual Fund	d 🗆 oc	B FII	,		,
СМ	FI	Clearing House	e Other (Speci	ify)	1			
SEBI Registration N (if applicable)	lo.			SEBI Regis	stration Date			
RBI Registration No (if applicable)	0.			RBI Appro	oval Date			
ROC Registration N (if applicable)	lo.			ROC Regis	stration Date			
Nationality		☐ Indian		Others	s (specify)			
I/We instruct the D (if not marked, the				count		Yes	□No	
Account Statemen	t Requiren	nent As per SEBI	Regulation [ [	Daily 🗌	Weekly	Fortnig	htly 🗌	Monthly 🗌
l/We request you t email ld	o send Ele	ctronic Transaction	n-cum-Holding Sta	tement at th	ne	Yes	□No	
Do you wish to receive dividend/interest directly in to your bank account given below through ECS?    Yes   No								



					'	nvestme	пт кп	usniyon ka	
		CLEARING MEMB	ER DETAILS (To	be filled by CN	ls only)				
Name of St	ock Exchange								
Name of C	CC / CH								
Clearing Me	ember ID		Trading Member ID						
Do you wish to receive dividend/interest directly in to your bank account given below through ECS?  (If not marked, the default option would be 'Yes') [ECS is mandatory for locations  notified by SEBI from time to time]							□No		
		BANK DET	ΓAILS (Dividend	Bank Details)					
Bank Code (9	digit MICR Code)								
IFS Code (1	1 Character)								
Account Nu	ımber								
Account Ty	ре	Saving	Current	Other	rs (specify)				
Bank Name	2								
Branch Nar	ne								
David Duana	ما م								
Bank Branc	n Address	City	State	Coun	try	PIN			
<ol> <li>Photoco</li> <li>Photoco</li> <li>Letter for</li> </ol>	opy of the Bank opy of the Passb rom the Bank.	elled cheque having Statement having na book having name and and (iv) above, MIC	ame and address nd address of the	of the BO. BO, (or)	·				
	acility Refer to	MOBILE No.: +91 Yes No							
as Annexur	re 2.4	[Mandatory, if you wish to avail of thi	0 0	, ,	)] (if POA is not	granted	d & yo	u do not	
Easi		To register for eas Easi allows a BO to	•			f the po	ortfoli	o online.	
I/We have read the Rights and Obligations of Beneficial Owner & DP and agree to abide by and be bound by the same and by the Bye Laws as are in force from time to time. I / We declare that the particulars given by me/us above are true and to the best of my/our knowledge as on the date of making this application. I/We agree and undertake to intimate the DP any change(s) in the details / Particulars mentioned by me / us in this form. I/We further agree that any false / misleading information given by me / us or suppression of any material information will render my account liable for termination and suitable action.									
	First / Sole Aut	horised Signatory	Second Autho	rised Signatory	Third Aut	horisec	d Sign	atory	
Name									
Designation									
Signatures									

(Signatures should be preferably in black ink)

(In case of more authorised signatories, please add annexure)

### **MANDATORY**



# **TARIFF SHEET**

CAPITAL MARKET SEGMENT					
Brokerage Slab	Slab in %	Minimum per Share			
Delivery Based					
Square Off					

F & O SEGMENT						
Brokerage Slab	Slab in %	Minimum per Share / Lot				
Future						
Options						

CURRENCY DERIVATIVES SEGMENT					
Brokerage	Slab in %	Minimum Brokerage per Lot			

B. OTHER CHARGES						
Particular	Capital Mar	ket Segment	Derivative	Segment	Currency Deriva	ative Segment
Charges	Delivery	Jobbing	Futures Option		Futures	Option
Stamp Duty & Other charges						
Transaction Cha	rges	Will be charged as per current applicable rate including any revisions in concer segments with respective exchanges.				s in concern
Service Tax		As per the provision of Service Tax Act 1994 and as amended from time to time				
STT		As per the provisions of STT Act and as amended from time to time				
Other Taxes		As may be applicable from time to time.				

# NOTE:

- 1. Charges/service standards are subject to revision at sole discretion of Raghunandan Capital Pvt. Ltd.
- 2. Charges quoted above are for the services listed. Any service not quoted above will be charged separately.
- 3. Transaction & clearing charges, Stamp duty, Service tax, SEBI Fee, STT, and all legal levies as may be applicable from time to time shall be charged separately in addition to the brokerage.
- 5. Penalty for delay in payment of settlement /margin obligation shall be charged 18% p.a. on daily outstanding balance till settled in full. Further a penalty shall be levied at the rate 18% p.a. computed on daily basis on the excessive intraday trading exposure.
- 6. Minimum processing fees of Rs. 20/- will be charged for each day of trade.

l/We,			
have read the above given infor	mation and agree to nay the ch	argos / lovios montioned abov	10

have read the above given information and agree to pay the charges / levies mentioned above.



**VOLUNTARY** 



# **LETTER FOR NSE MFSS / BSE STAR MF**

From		
To,	Datad	
Raghunandan Capital (P) Ltd.	Dated	
Regd. Office: Udaygiri Bhaskar Lane, Jayendra Ganj, Gwalior-474009		
Corp. Office: 26/257B, Sultangani, Near Ashish Palace, Agra-282004		

Dear Sir,

Thanking You

# Sub: Mutual Fund Service System (MFSS) facility of NSE/BSE STAR MF

I/ We am / are registered as your client with Client Code as mentioned below for the purpose of trading in the Capital Market Segment.

I / We am / are interested in availing the facility of the following Exchange for the purpose of dealing in the units of Mutual funds Scheme permitted to be dealt with.

NSEMFSS BSESTARMF

For the purpose of availing the facility, I / We state that Know Your Client details as submitted by me/us for the securities broking may be considered for this purpose and I / We further confirm that the details contained in same remain unchanged as on date.

I/We am / are willing to abide by the terms and conditions as mentioned in the Circular dated November 24, 2009 and as may be specified by the Exchange from time to time in this regard.

I/We shall also ensure compliance with the requirements as may be specified from time to time by the Securities and Exchange Board of India and/or Association of Mutual Funds of India (AMFI).

I / We shall read and understand the contents of the Scheme Information Document and Key Information Memorandum, addenda issued regarding each Mutual Fund Schemes with respect to which I / we choose to subscribe / redeem. I / We further agree to abide by the terms and conditions, rules and regulations of the Mutual Fund Schemes.

I/We therefore request you to register me/ us as your client for participating in the MFSS/ BSE STAR MF.

# **Terms and Conditions**

- 1. The client shall be bound by circulars issued by NSEIL/BSE, Rules, Regulations and circulars issued there under by SEBI and relevant notifications of Government authorities as may be in force from time to time.
- 2. The client shall notify the Participant in writing if there is any change in the information in the 'client registration form' provided by the client to the Participant at the time registering as a client for participating in the New MFSS/BSE STAR MF or at any time thereafter.
- 3. The client shall submit to the Participant a completed application form in the manner prescribed format for the purpose of placing a subscription order with the Participant.
- 4. The client has read and understood the risks involved in investing in Mutual Fund Schemes.
- 5. The client shall be wholly responsible for all his investment decisions and instruction.
- 6. The client shall ensure continuous compliance with the requirements of the NSEIL, BSE, SEBI and AMFI.
- 7. The Client shall pay to the Participant fees and statutory levies as are prevailing from time to time and as they apply to the Client's account, transactions and to the services that Participant renders to the Client.
- 8. The client will furnish information to the Participant in writing, if any winding up petition or insolvency petition has been filed or any winding up or insolvency order or decree or award is passed against him or if any litigation which may have material bearing on his capacity has been filed against him.
- 9. In the event of non-performance of the obligation by the Participant, the client is not entitled to claim any compensation either from the Investor Protection Fund or from any fund of NSEIL/ BSE or NSCCL/ ICCL
- 10. In case of any dispute between the Participants and the investors arising out of this facility, NSEIL/BSE and / or NSCCL/ICCL agrees to extend the necessary support for the speedy redressal of the disputes.

manning roa.	
Yours faithfully	
Signature:	Client Code:

**VOLUNTARY** 



# **LETTER OF AUTHORISATION**

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$\sim$

# Raghunandan Capital (P) Ltd.

Dated			
Dateu			

Regd. Office: Udaygiri Bhaskar Lane, Jayendra Ganj, Gwalior-474009 Corp. Office: 26/257B, Sultanganj, Near Ashish Palace, Agra-282004

# Sub: Letter of Authority - NSE / BSE

I/We am/are dealing in shares/securities with you at NSE/BSE/MSEI in various segments and in order to facilitate ease of operations. We authorize you as under :

# 1. Delivery of order/trade confirmation/cancellation:

I/We hereby authorize you not to provide me / us order confirmation / Modification / Cancellation Slips and Trade Confirmation slips to avoid unnecessary paper work. I/we shall get the required details from contract notes and confirmation issued by you.

# 2. Telephonic Conversation:

I/We request you to consider my/our telephonic instructions for order placing/order modification/order cancellation as a written instruction and give us all the confirmation on telephone unless instructed otherwise in writing. I/We am/are getting required details from contracts issued by you.

# 3. Adjustment of balance in Family Accounts:

Sl. No.	Client Code of Family Members/Associates	Name of Family Members /Associates	Category	Name of Father / Spouse

sett abo the	I/We authorize you to adjust the credit balance available in my account of any segment, against any settlement obligation / margin obligation / debit balance of any segment outstanding in the account of above mentioned family members or any other party or company with whom / in which I'm interested as the director (Name given below). I further understand that the above adjustment shall not be valid for monthly/quarterly settlement of accounts.						
•••••							
•••••							
•••••	•••••	••••••	• • • • • • • • • • • • • • • • • • • •	•••••			

# 4. Set off of outstanding:

I/We authorize you to set off outstanding in any of my / our accounts against credits available or arising in any other accounts maintained with you irrespective of the fact that such credits in the accounts may pertain to transactions in any segment of the Exchange and / or against the value of cash margin or collateral shares provided to you by me / us. I further authorise you to debit the financial charges @ 1.5% per month of the outstanding debit balance, if any, in my account and not settled as per the exchange requirement.

### 5. Fines & Penalties:

All fines/penalties and charges levied upon you due to my acts / deeds or transactions may be recovered by you from my account.

Signature:	
ngnature.	



# Charges & Balance Maintenance:

I/We have a Trading As well as depository relationship with ....... Please debit the charges relevant with depository services from my/our trading account on monthly basis. I/We also agree to maintain the adequate balance in my/our trading account / pay adequate advance fee for the said reason.

# 7. Authority for intimation

I/ we shall authorise you to send SMS and email to registered email/ mobile no. in respect of my Trading and Demat account.

### **Facsimile Authorisation**

During the operation of my trading I may be need to instruction on on Fax/Scan, so I authorise you to honor the instruction and orders send through Fax/Scan copy send by me/ us.

9. I/We have been explained that I/We may not opt to give any of the above authorisation and that the above authorisations are voluntary on my/our part and that I/We can revoke this authorisation at any point of time during the operation of my/our trading account with you by giving you a notice in writing.

For and On Behalf of Constituent Thanking you, Yours faithfully	
Signature:	
Name:	
To, The Compliance Officer,	Date :

# Raghunandan Capital Pvt. Ltd.

26/257 B, Near Ashish Palace, Sultan Ganj, Agra - 282004 Dear Sir,

In terms of SEBI Circular No. CIR/MIRSD/64/2016 dated July 12, 2016, I/We hereby request you to kindly provide the following documents either electronically or physically:

- Rights & Obligations of stock broker, sub-broker and client for trading on exchanges (including additional a. rights & obligations in case of internet/ wireless technology based trading);
- Rights and Obligations of beneficial owner and depository participant as prescribed by SEBI and b. depositories;
- Uniform Risk Disclosure Documents (for all segments/ exchanges); and c.
- Guidance Note detailing Do's and Don'ts for trading on stock exchanges. d.
- Policies and Procedures as per SEBI Circular No. MIRSD/SE/CIR-19/2009 dated 03rd December, 2009 e.

Accordingly.	l wish to receiv	e the above	said docum	ents in the b	elow mention	ed manner:
Accordingly,	I WISH to Lecely	e ti le above	said docum	ents in the b	elow mendon	eu manner.

Accordingly, I wish to re	eceive the abovesaid documents in the below mentioned manner:
Electronically	Physically
Signature:	Client Name :



# **RUNNING ACCOUNT AUTHORISATION**

To,

# Raghunandan Capital (P) Ltd.

Dated

Regd. Office : Udaygiri Bhaskar Lane, Jayendra Ganj, Gwalior-474009 Corp. Office : 26/257B, Sultanganj, Near Ashish Palace, Agra-282004

**Sub: Running Account Authorisation** 

I/We are dealing through you as a client in Capital Market and/or Future & Options segment and/or Currency segment and/or Interest Rate Future segment in order to facilitate ease of operations and upfront requirement of margin for trade. I/We authorize you as under:

- 1. I/We request you to maintain running balance in my account & retain the credit balance in any of my/our account and to use the unused funds towards my/our margin/pay-in/other future obligation(s) at any segment(s) of any or all the Exchange(s)/Clearing corporation unless I/We instruct you otherwise.
- 2. I/We request you to retain securities with you for my/our margin/pay-in/other-future obligation(s) at any segment(s) of any or all the Exchange(s)/Clearing Corporation unless I/We instruct you to transfer the same to my/our account.
- 3. I/We request you to settle my funds and securities account except the funds given towards collaterals/margin in form of Bank Guarantee and/or Fixed Deposit Receipt atleast 
  Once in every calander quarter or 
  Once in a calender month.
- 4. I/We hereby authorized you to retain funds/ securities against settlement/ margin obligation outstanding as on the date of settlement as computed in the manner and to the extent specified by the exchanges.
- 5. I/We hereby authorized you to Pledge securities / collaterals lying in my account with exchanges, clearing corporation, clearing member, banks or any other financial institutions to arrange fund for meeting debit balance lying in my account.
- 6. In addition to above, I/We further authorise you to further retain Rs. 10000/- or any such amount prescribed by SEBI/ Exchanges from time to time while settling the funds of my trading account The running account authorisation provided by me shall continue and remain valid until it is revoked by me anytime in writing.

Thanking you		
Yours faithfully,	Client Name :	
Signature:	Client Code	
Signature:		



# **ONLINE MARKETING AFFILIATE**

To,	ighunandan Capital (P) Ltd.	Dated
Reg	gd. Office : Udaygiri Bhaskar Lane, Jayendra Ganj, Gwalior-474009 rp. Office : 26/257B, Sultanganj, Near Ashish Palace, Agra-282004	
De	ear Sir,	
	addition to opening my/ our trading and DEMAT account, I/ willine Marketing Affiliate.	e also wish to associate with you as ar
I/ V	We hereby confirm you that-	
1.	I/ We have read the present Rules, Byelaws and Regulations of them & any modifications/amendments thereof.	of the Exchange & undertake to abide by
2.	I/ We understand that the reward policy in the above said a updated on the website of the Company from time to time.	iffiliate programme will be the same as
3.	I/We understand that I/We are not supposed to induce the clien and false information merely for the purpose of generating the	·
4.	I/ We ensure you that I/We will only make true and fair comr company.	mitment to any prospective client of the
5.	I/We understand that I/ We will be provided the online access not be disseminated by me to any one and the leads will be insoffice provided to me/us by you.	
6.	I acknowledge the fact the Company reserves the right to accep will be bound by it.	ot or reject the client referred by me and
Cli	ent Signature :	
Cli.	ent Name :	



# **AUTHORISATION FOR ELECTRONIC CONTRACT NOTES**

To,	Dated
Raghunandan Capital (P) Ltd. Regd. Office : Udaygiri Bhaskar Lane, Jayendra Ganj, Gwalior-474009 Corp. Office : 26/257B, Sultanganj, Near Ashish Palace, Agra-282004	
I/We have been/shall be dealing through you as may/our broker on F&O Segment and/or Currency Derivatives Segment and/or Interest broker i.e. agent I/We direct and authorize you to carry out tradin instructions given below.	t Rate Futures Segments. As my/our
I/We understand that, I/We have the option to receive the contledger/margin statement and other documents in physical form or same, I/We hereby opt to receive contract notes/financial ledger/se other documents in electronic form. I/We understand that for the about the client "an appropriate email account" for you to send the colledger/margin statement and other documents. Accordingly, account(s)/email id on your record for sending the contract notes to not the contract notes.	electronic form. In pursuance of the curity ledger/margin statement and ove purpose, you are required to take ntract notes/financial ledger/security please take the following email
1	
2	
I/We also agree that non-receipt of bounced mail notification by you email account(s)/ email id(s).	u shall amount to delivery at my/our
I/We agree that the log reports of your dispatching software shall loontract notes to me/us and such dispatch shall be deemed to meadisputed by me/us.	
I/We understand that I/we am/are required to intimate any cha mentioned herein above needs to be communicatedby me/us throu however that if I/We am/are an internet client then in that event the account can be made by me/us through a secured access using client	igh a physical letter to you, provided request for change in email id/email
Please treat this authorization as written ratification of my/our verba carried out by you earlier.	l directions/authorizations given and
I/We shall be liable for all losses, damages and actions which may aris to and carrying out my/our directions given above.	se as a consequence of your adhering
This authorisation is voluntary & can be revoked at any time by giving	notice in writing.
Thanking you,	
Yours faithfully	
Client Signature :	
Client Name :	

# VOLUNTARY



# DECLARATION, INDEMNITY CUM UNDERTAKING FOR NAME DISCREPANCY IN PAN CARD, BANK PROOF & ADDRESS PROOF

To,	aghunandan Capital (P) Ltd.
Re	gd. Office : Udaygiri Bhaskar Lane, Jayendra Ganj, Gwalior-474009 rp. Office : 26/257B, Sultanganj, Near Ashish Palace, Agra-282004
Ι,	s/o., w/o., d/o
	, refer to my Trading and Demat Account
wit	th Raghunandan Capital Pvt. Ltd. (RCPL) do herby affirm, declare and undertake that
1.	That my name as it appears on my trading account is
2.	That my name as it appears on my demat account is
3.	That my name as it appears on the Income Tax website is
4.	That my name as it appears on the Address proof is
5.	That my name as it appears on my Pan Card is
6.	That my name as it appears on the Bank Proof is
7.	That above mentioned names, on Trading account, Demat account, Income Tax website, Address proof, PAN Card No.
	and Bank account bearing no are mine alone.
8.	That I hereby request RCPL to maintain my name in Demat and trading account as per the name appearing on the income tax website/ PAN Card.
9.	That I promise and undertake to get my PAN card altered in accordance with my name as appearing on the Income tax within 45 days from the date of signing this undertaking. RCPL may, at its sole discretions, terminate my trading and demat account in the event of me not getting my name altered within 45 days of signing this undertaking.
10.	. That I further undertake to open a bank account in accordance with the name as appearing on the income tax website within a week from the date of signing this undertaking.
11.	. I further undertake that in case my name has been changed after approval from government authorities and notification gazette. I shall get the name change effected in PAN, Bank account etc. and furnish immediately to RCPL.
12.	. That I further declare that I am responsible and I shall indemnify & keep indemnified RCPL, its directors, officers, employees, agents from and against any all losses, claims liabilities, obligations, damages, deficiencies, judgments, action proceedings arising out or in relation to corporate benefits, IPO refund, Foreign exchange Management Act (FEMA) transfer, dematerialization of securities, rematerialization of securities, dividends, interest etc., that may arise out Declaration-cum-undertaking and/or acting on this basis.
be	at the contents of this declaration, indemnity-cum-undertaking have been explained to me in vernacular and I have understood fore signing it. That the declaration, indemnity-cum-undertaking given by me to RCPL is by my absolute free will and coercion, due influence, pressure etc., and at present I am having sound health and mind.
Cli	ent Signature :
Cli	ent Name :

# **VOLUNTARY**



# Raghunandan Capital Pvt. Ltd.

(Depository Participant - CDSL) DPID: 12069700, DP SEBI Regn. No. IN-DP-213-2016

Regd. Office: Udaygiri Bhaskar Lane, Jayendra Ganj, Gwalior-474009 Corp. Office: 26/257B, Near Ashish Palace, Sultan Ganj, Agra-282004

# Terms & Conditions-Cum-Registration / Modification Form for receiving SMS Alerts from CDSL

### **Definitions:**

In these Terms and Conditions the terms shall have following meaning unless indicated otherwise.

# Fees, Charges and deposits

- 1. "Depository" means Central Depository Services (India) Limited a company incorporated in India under the Companies Act 1956 and having its registered office at 17th Floor, P.J. Tower, Dalal Street, Fort, Mumbai-400001 and all its branch offices and includes its successors and assigns.
- 2. 'DP' means Depository Participant of CDSL. The term covers all types of DPs who are allowed to open demat accounts for investors.
- 3. 'BO' means an entity that has opened a demat account with the depository. The term covers all types of demat accounts, which can be opened with a depository as specified by the depository from time to time.
- SMS means "Short Messaging Service"
- 5. 'Alerts' means a customized SMS sent to the BO over the said mobile phone number.
- 6. 'Service Provider' means a cellular service provider(s) with whom the depository has entered/will be entering into an arrangement for providing the SMS alerts to the BO.
- 'Service' means the service of providing SMS alerts to the BO on best effort basis as per these terms and conditions.

### **Availability:**

- 1. The service will be provided to the BO at his/her request and at the discretion of the depository. The service will be available to those account holders who have provided their mobile numbers to the depository through their DP. The service may be discontinued for a specific period/indefinite period with or without issuing any prior notice for the purpose of security reasons or system maintenance or for such other reasons as may be warranted. The depository may also discontinue the service at any time without giving prior notice for any reason whatsoever.
- 2. The service is currently available to the BOs who are residing in India.
- 3. The alerts will be provided to the BOs only if they remain within the range of the service provider's service area or within the range forming part of the roaming network of the service provider.
- 4. In case of joint accounts and non-individual accounts the service will be available, only to one mobile number i.e. to the mobile number as submitted at the time of registration / modification.
- 5. The BO is responsible for promptly intimating to the depository in the prescribed manner any change in mobile number, or loss of handset, on which the BO wants to receive the alerts from the depository. In case of change in mobile number not intimated to the depository, the SMS alerts will continue to be sent to the last registered mobile phone number. The BO agrees to indemnify the depository for any loss or damage suffered by it on account of SMS alerts sent on such mobile number.

# **Receiving Alerts:**

- 1. The depository shall send the alerts to the mobile phone number provided by the BO while registering for service or to any such number replaced and informed by the BO from time to time. Upon such registration / change, the depository shall make every effort to update the change in mobile number within a reasonable period of time. The depository shall not be responsible for any event of delay or loss of message in this regard.
  - 2. The BO acknowledges that the alerts will be received only if the mobile phone is in 'ON' and in a mode to receive the SMS. If the mobile phone is in 'Off' mode i.e. unable to receive the alerts then the BO may not get/get after delay any alerts sent during such period.
  - 3. The BO also acknowledges that the readability, accuracy and timeliness of providing the services depend on many factors including the infrastructure, connectivity of the service provider. The depository shall not be responsible for any non-delivery, delayed delivery or distortion of the alert in any way whatsoever.
  - 4. The BO further acknowledge that the service provided to him is an additional facility provided for his convenience and is susceptible to error, omission and/or in accuracy. In case of BO observes any error in the information provided in the alert, the BO shall inform the depository and/or the DP immediately in writing and the depository will make best possible efforts to rectify the errors as early as possible. The BO shall not hold the depository liable for any loss, damages, etc. that may be incurred/suffered by the BO an account to avail SMS alerts facility.
  - 5. The BO authorized the depository to send any message such as promotional, greeting or any other message that the depository may consider appropriate, to the BO. The BO agrees to an ongoing confirmation for use of name, email address and mobile number for marketing offers between CDSL and any other entity.
  - 5. The BO agrees to inform the depository and DP in writing of any unauthorized debit to his BO account/unauthorized transfer of securities from his BO account, immediately, which may come to his knowledge on receiving SMS alerts. The BO may send an email to CDSL at complaints@cdslindia.com The BO is advised not to inform the service provider about any such unauthorized debit to/transfer of securities from his BO account by sending a SMS back to the service provider as there is no reverse communication between the service provider and the depository.
- 7. The information sent as an alert on the mobile phone number shall be deemed to have been received by the BO and the depository shall not be under any obligation to confirm the authenticity of the person(s) receiving the alert.
- The depository will make best efforts to provide the service. The BO cannot hold the depository liable for non-availability of the service in any manner whatsoever.



9. If the BO finds that the information such as mobile number etc., has been changed without proper authorization, the BO should immediately inform the DP in writing.

#### Fees:

Depository reserves the right to change such fees from time to time as it deems fit for providing this service to the BO.

#### Disclaimer:

Place: Agra

The depository shall made reasonable efforts to ensure that the BO's personal information is kept confidential. The depository does not warranty the confidentiality or security of the SMS alerts transmitted through a service provider. Further, the depository makes no warranty or representation of any kind in relation to the system and the network or their function or their performance or for any loss or damage whenever and howsoever suffered or incurred by the BO or by any person resulting from or in connection with availing of SMS alerts facility. The Depository will not be liable for any unauthorized use or access to the information and/or SMS alert sent on the mobile phone number of the BO or for fraudulent, duplicate or erroneous use/ misuse of such information by an third person.

# Liability and Indemnity:

The Depository shall not be liable for any breach of confidentiality by the service provider or by any third person due to unauthorized access to the information meant for the BO. In consideration of the depository providing the service, the BO agrees to indemnify and keep safe, harmless and indemnified the depository and its officials from any damages, claims, demands, proceedings, loss, cost, changes and expenses whatsoever which a depository may at any time incur, sustain, suffer or be put to as a consequence of or arising out or interference with or misuse, improper or fraudulent use of the service by the BO.

#### Amendments:

The depository may amend the terms and conditions at any time with or without giving any prior notice to the BOs. Any such amendments shall be binding on the BOs who are already registered as user of this service.

# **Governing Law and Jurisdiction:**

Providing the Service as outlined above shall be governed by the laws of India and will be subject to the exclusive jurisdiction of the courts in Mumbai.

Date : \_\_\_\_\_/ \_\_\_\_\_

/ 20

I/We wish to avail the SMS Alerts facility provided by the depository on my/our mobile number provided in the registration form subject to the terms and conditions mentioned below. I/We consent to CDSL providing to the service provider such information pertaining to account/transactions in my/our account as is necessary for the purpose of generating SMS Alerts by service provider, to be sent to the said mobile number.

I/We have read and understood the terms and conditions mentioned above and agree to abide by them and any amendments thereto made by the depository from time to time. I/we further undertake to pay fee/charges as may be levied by the depository from time to time.

I/We further understand that the SMS alerts would be sent for a maximum four ISINs at a time. If more than four debits take place, the BOs would be required to take up the matter with their DP.

I/We am/are aware that more acceptance of the registration form does not imply in any way that the request has been accepted by the depository for providing the service.

DP ID	12069700	
BO Id		
Sole/First Holder's Name		
Second Holder's Name		
Third Holder's Name		
Mobile No. on which messages are to be sent Please write only the mobile number without prefixing country code or zero)		
he Mobile Number is registered in the name of i-mail ld		
Please write only ONE valid Email ld on which communication; if any, is to be sent)		
Signature of Sole/First Holder	Signature of Second Holder	Signature of Third Holder



# POA FOR PAY-IN OF SECURITIES FOR THE PURPOSE OF SETTLEMENT

(To be printed on Non-Judicial Stamp Paper Rs. 100/-)

TO ALL TO WHOM THESE PRESENTS SHALL COME I/WE	
(name of the BO),India, Indian inhabitant SEND GREETINGS.	
Whereas I hold a Beneficiary account no	(BO-ID) with Central Depository Services (India) Limited,

through Raghunandan Capital Pvt. Ltd. bearing DP-ID- 12069700 (DP SEBI REGISTRATION NO. IN-DP-213-2016)

And whereas I am an investor engaged in buying and selling of securities through Raghunandan Capital Pvt. Ltd. a member of NSE and BSE bearing SEBI registration no. (NSE: INB/INF/INE231317638) and (BSE: INB/INF011317634).

And whereas due to exigency and paucity of time, I am desirous of appointing an agent/attorney to operate the aforesaid beneficiary account on my behalf for a limited purpose in the hereinafter appearing:

NOW KNOW WE ALL AND THESE PRESENTS WITNESSTH THAT I THE ABOVE NAMED DO HEREBY NOMINATE, CONSTITUTE / AND APPOINT Raghunandan Capital Pvt. Ltd. as my true and lawful attorney (hereinafter referred to as the attorney) for me and on my behalf and in my name to do instruct the aforesaid

Depository Participant to debit securities and/or to transfer securities from the aforesaid account for the purpose of delivering the same to the clearing house of the recognized stock exchange toward any segment in respect of securities sold by me through them.

1. This Authority is restricted to the settlement / margin obligation arising out of the transactions effected by me through Raghunandan Capital Pvt. Ltd and I ratify the instructions given by the aforesaid Clearing Member to the Depository Participant to transfer securities held in my /our aforementioned beneficial owner account(s) or any other account informed by me in writing to the stock broker from time to time to the following demat account nos

Sl. No.	CDSL ACCOUNT DETAIL		NSDL ACCOUNT DETAILS
31. 140.	DP ID	Client ID	CM BP ID
1.	12069700	00000037 (NSE Pool A/c)	IN515899 (NSE POOL)
2.	12069700	00000056 (BSE Pay-In A/c)	IN661124 (BSE POOL)
3.	12069700	00000081 (Client Beneiciary A/c)	
4.	12069700	00000022 (Client Margin A/c)	

Of the stock broker maintained for the purpose of settlement of trades and margin obligations arising out of trades executed by me/us on any recognized stock exchange through the stock broker.

- 2. To issue instructions to the said Depository participant of transfer and or pledge the securities in my/our above mentioned BO account(s) for the limited purpose of meeting my/our margin requirements in connection with the trade executed by me/ us on the relevant exchanges through Raghunandan Capital Pvt. Ltd.
- 3. To apply and sign any documents for various products like Mutual Funds, Public Issues (shares as well as debentures), rights, offer of shares, tendering shares in open offers etc. as per my/our behalf.
- 4. To send the client consolidated summary of client's scriptwise buy & sell positions taken with average rates by way of SMS/email on daily basis.
- 5. I/We agree that Raghunandan Capital Pvt. Ltd would return to me/us the securities that may have been received by it erroneously or those securities that it was not entitled to receive from me/us.

I further agree and confirm that the powers and authorities conferred by this power of Attorney shall continue until I have given to the Depository Participant notice in writing to the contrary and the said revocation shall be effective from the date and time of receipt of said notice at the corporate office 26/257 B, Sultanganj, Near Ashish Palace, Agra (Uttar Pradesh) of depository participants.

SIGNED AND DELIVERED by







IN THE PRESENCE OF		
Client ID	Client Code	Mobile No

Signature of Co-parceners in case of HUF Account			
S.No.	Name of Co-parceners	Date of Birth	Signature of Co-parceners

	WITNESSES		
1.	Signature		
	Name		
	Address		
2.	Signature		
	Name		
	Address		

We accept the above the Power Attorney
For and behalf of

#### **MANDATORY**



## Raghunandan Capital Pvt. Ltd.

(Depository Participant - CDSL) DPID: 12069700, DP SEBI Regn. No. IN-DP-213-2016

Regd. Office: Udaygiri Bhaskar Lane, Jayendra Ganj, Gwalior-474009 Corp. Office: 26/257B, Near Ashish Palace, Sultan Ganj, Agra-282004

## Schedule for DP Service charges for normal Demat A/c w.e.f. 1st July 2015 SCHEDULE - A

S.No.	SCHEME	SCHEME - A Rs. 599/- Non Refundable (for Life Time)	SCHEME -B-LF	SCHEME - C		
1.	Account Opening Charges	NIL	NIL	NIL		
2.	Account Maintenance Charges	Rs. 299/- per annum	NIL	Rs. 899/- p.a.		
3.	Dematerialisation Charges	Rs. 20/- Per DRF plus Rs. 3/- per Certificate	Rs. 20/- Per DRF plus Rs. 3/- per Certificate	Rs. 20/- Per DRF plus Rs. 3/- per Certificate		
4.	Rematerialisation Charges	Rs. 20/- per every 100 securities or part thereof, or a flat fee of Rs. 20/- per certificate whichever is higher will be payable.	Rs. 20/- per every 100 securities or part thereof, or a flat fee of Rs. 20/- per certificate whichever is higher will be payable.	Rs. 20/- per every 100 securities or part thereof, or a flat fee of Rs. 20/- per certificate whicheve is higher will be payable.		
5.	Custody	NIL	NIL	NIL		
6.	Intra DP charges per Instruction	Rs. 12/-	Rs. 10/-	Free of Cost		
7.	Inter DP charges per Instruction	Rs. 20/- or .02% of the transaction value whichever is higher	Rs. 18/- or .02% of the transaction value whichever is higher	Rs. 15/- or .02% of the transaction value whichever is higher		
8.	Pledge charges (per Transaction) Creation Invocation / Closure	Rs. 25/-	Rs. 25/-	Rs. 25/-		

In addition to the above the following out of pocket expenses shall also be charged.

- 1. Instruction Booklet: Rs. 20/- Containing 5 Leaves.
- 2. Failed Instruction Intimation: Rs. 20/- per intimation per instruction.
- 3. Additional Statement of Holding/Transaction: Rs. 2/- per Page + Postage
- 4. Non periodic statement & other communications shall be charged @ Rs. 20/- per mail.
- 5. Charges are subject to revision at Depository Participant's sole discretion by giving 30 days notice.
- 6. In case of demat rejection postage shall be charged @ Rs. 30/- for dispatch to the client for removal of objection.
- 7. Any other services not specified above shall be charged extra.
- 8. Service Tax will be charged extra as per regulation.
- 9. Any Modification in client master will be charged @ Rs. 20/- per modification.
- 10. All the charges are payable on monthly basis under scheme A and under all other schemes all charges are payable upfront.
- 11. Raghunandan Capital Pvt. Ltd. may suspend/freeze the depository services of the account holder on non payment of outstanding bill till the outstanding DP service Charges is received.

12.	For Cor	porate A/c's	additional Rs	s. 500/- will be	charged	per annum	towards CD	SL AMC in a	all the scheme.



## Raghunandan Capital Pvt. Ltd.

(Depository Participant - CDSL) DPID: 12069700, DP SEBI Regn. No. IN-DP-213-2016

Regd. Office: Udaygiri Bhaskar Lane, Jayendra Ganj, Gwalior-474009 Corp. Office: 26/257B, Near Ashish Palace, Sultan Ganj, Agra-282004

# Schedule for DP Service charges for Basic Service Demat A/c w.e.f. 1st Oct. 2012 (Only for Individual) SCHEDULE - A

S.No.	SCHEME	BSDA SCHEME - A (Holding value upto Rs. 50,000/-)	BSDA SCHEME - B (Holding value from Rs. 50,001/- to Rs. 2,00,000/-)
1.	Account Opening Charges	NIL	NIL
2.	Account Maintenance Charges	NIL	Rs. 100/- p.a.
3.	Dematerialisation Charges	Rs. 20/- Per DRF plus Rs. 3/- per Certificate	Rs. 20/- Per DRF plus Rs. 3/- per Certificate
4.	Rematerialisation Charges	Rs. 20/- per every 100 securities or part thereof, or a flat fee of Rs. 20/- per certificate whichever is higher will be payable.	Rs. 20/- per every 100 securities or part thereof, or a flat fee of Rs. 20/- per certificate whichever is higher will be payable.
5.	Custody	NIL	NIL
6.	Intra DP charges per Instruction	Rs. 30/- or .02% of the transaction value whichever is higher	Rs. 30/- or .02% of the transaction value whichever is higher
7.	Inter DP charges per Instruction	Rs. 30/- or .02% of the transaction value whichever is higher	Rs. 30/- or .02% of the transaction value whichever is higher
8.	Pledge charges (per Transaction) Creation Invocation / Closure	Rs. 25/-	Rs. 25/-

In addition to the above the following out of pocket expenses shall also be charged.

- 1. Instruction Booklet: Rs. 20/- Containing 5 Leaves.
- 2. Failed Instruction Intimation: Rs. 20/- per intimation per instruction.
- 3. Additional Statement of Holding/Transaction: Rs. 25/- per instance
- 4. Non periodic statement & other communications shall be charged @ Rs. 20/- per mail.
- 5. Charges are subject to revision at Depository Participant's sole discretion by giving 30 days notice.
- 6. In case of demat rejection postage shall be charged @ Rs. 30/- for dispatch to the client for removal of objection.
- 7. Any other services not specified above shall be charged extra.
- 8. Service Tax will be charged extra as per regulation.
- 9. Any Modification in client master will be charged @ Rs. 20/- per modification.
- 10. Raghunandan Capital Pvt. Ltd. may suspend/freeze the depository services of the account holder on non payment of outstanding bill till the outstanding DP service Charges is received.
- 11. Rs. 100/- POA stamp paper charges will be applicable in all schemes.

#### **Special Conditions for BSDA:**

- 1. An Individual has only one demat A/c across all the depositories.
- 2. In case the value of security exceed two lacs the A/c will be automatically converted into normal demat a/c and scheme B of normal tariff sheet will be applicable.

Schemed Opted : BSDA Scheme - A	BSDA Scheme - B	
Signature of Sole/First Holder	Signature of Second Holder	Signature of Third Holder



	FA	TCA & CRS D	eclaration - No	n Individual				
Name	2		Trading Code					
DP Co	ode		PAN					
Pleas	e tick the applicable tax res	ident declaratio	n					
Is "Ent	ity" a tax resident of any cou	ntry other than In	ıdia	Yes No				
(If yes	please provide country/ies in	which the entity is	s a resident for tax pur	poses and the associated Tax ID number below.)				
Sr. No	. Country	Tax Identificat	ion Number	ldentification Type (TIN or Other, please specify)				
1.								
2.								
3.								
	•			ent. itification number or Global Entity Identification Number				
In case	the Entity's Country of Incorporati	on / Tax residence is	U.S. but Entity is not a Sp	ecified U.S. Person, mention Entity's exemption code here				
	PART A (to be	illed by Finar	ncial Institutions	or Direct Reporting NFEs)				
	We are a, Financial institution (Refer 1 of Part C) or	GIIN						
1.	Direct reporting NFE (Refer 3(vii) of Part C) (please tick as		not have a GIIN but you are sponsored by another entity, please provide GIIN above and indicate your sponsor's name below					
	appropriate)	Name of spon	soring entity					
	GIIN not available (please tick	Applied for	r Not obtain	ed – Non-participating Fl				
	as applicable)	Not require	ed to apply for - please s	pecify 2 digits sub-category (Refer 1 A of Part C)				
PAR	T B (please fill any one a	as appropriate	e "to be filled by N	FEs other than Direct Reporting NFEs")				
1.	Is the Entity a publicly traded co company whose shares are regu established securities market) (F	larly traded on an	Yes (If yes, please regularly traded) Name of stock exchan	specify any one stock exchange on which the stock is				
Is the Entity a related entity of a publicly traded company (a company whose shares are regularly traded on an established securities market) (Refer 2b of Part C)  Yes (If yes, please specify name of the listed company and on exchange on which the stock is regularly traded) Name of listed company Nature of relation: Subsidiary of the Listed Company or Controlled by a Listed Company Name of stock exchange								
3.	Is the Entity an active NFE (Refe	2c of Part C)	Yes Nature of Busi Please specify the sub O (Mention code – ref	category of Active NFE				
4.	Is the Entity a passiveNFE (Refer	3(ii) of Part C)	(ii) of Part C) Yes Nature of Business					



				<u> </u>			
a Pub			ory for all entities except, d entity of Publicly Trade				
Category (Please tick a	pplicable	category):					
Unlisted Company		Partnership Firm	Limited Liability Partnership Company	Unincorporated association / body of individuals			
Public Charitable Trust		Religious Trust	Private Trust	Others (please specify)			
Identification Numbers fo	r EACH cor	trolling person(s). (Please attach add		t residency / citizenship and ALL Tax E (Refer 3(vi) of Part C)			
Details		UBO1	UBO2	UBO3			
Name of UBO							
UBO Code (Refer 3(iv) (A)	of Part C)						
Country of Tax residence	у*						
PAN #							
	ZIP						
Address	State						
	Country						
Address Type	,	Residence Business Registered Office	Residence Business Registered Office	Residence Business Registered Office			
Tax ID %							
Tax ID Type							
City of Birth							
Country of birth							
Occupation Type		Service Business Others	Service Business Others	Service Business Others			
Nationality							
Father's Name							
Gender		Male Female Others	Male Female Others	Male Female Others			
Date of Birth							
Percentage of Holding (	%) \$						
# If UBO is KYC complian Director / Settlor of Trust % In case Tax Identification	it, KYC prod 7 / Protecto on Numbe	or of Trust to be specified wherever r is not available, kindly provide fun	ther valid identity proof must be at applicable.				

Name

Designation



Place

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I/We have read and understood the information requirements and the Terms & Conditions mentioned in this Form (read along with FACTA & CRS instructions) and hereby confirm that the information provided by me/us on this Form is true, correct and complete. I/we hereby agree and confirm to inform Raghunandan Capital Pvt. Ltd. for any modification to this information promptly.

I/We further agree to abide by the provisions of the scheme related documents inter alia provisions of FATCA & CRS on Automatic Exchange of Information (AEOI).

Date

For Investor convenience, Raghunandan Capital Pvt. Ltd. collecting this mandatory information for updating across all Group Companies of Raghunandan Capital Pvt. Ltd. whether you are already an investor or would become an investor in future.

Please submit the form fully filled, signed, for all the holders, separately, and submit at your nearest Raghunandan Capital Pvt. Ltd. branch or you can dispatch the hard copy to-

## Raghunandan Capital Pvt. Ltd.

Client Signature

26/257B, Near Ashish Palace, Sultan Ganj, Agra-282004

• For Detail Terms & Conditions please visit www.rmoneyindia.com

## For the use of RCPL official only



## **DECLARATION BY SALES PERSON / AUTHORISED PERSON**

Raghunandan Capital (P) Ltd.		Dated
Regd. Office: Udaygiri Bhaskar Lane, Jayend Corp. Office: 26/257B, Sultanganj, Near Ash		
Dear Sir,		
This is in reference to the trading & Demat	account under consideration in the na	me of
R/o		
•	t opening form & I also certify that	erified copy of under mentioned KYC with client has signed and executed the form,
The following KYC documents are check	ed and verified from the original do	cuments :
1		
2		
3		
4		
5		
6		
7		
Date of verification of documents :		
The above statement is true and correct or fraud.	and made under my own free mind	d without any coercion, misrepresentation
Nieuw e f th	C:-	
Name of the person	Signature	Employee / Authorised person



Raghi	unandan Noney шм															ı						
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CREATE	I/We hereby authorize		Raç	ghunar	ndan	Capita	l Pvt	. Ltd				to d	ebit	(tick	<b>(/</b> )	SB/CA	\/CC/9	B-N	RE / S	B-NR(	) /Ot	her
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Referen	ce 2										Em	ail ID										
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I have un     I/We here	onfirm that the declaration has been carefully re derstood that I am authorised to cancel/amend th by declare that the above information is true and ve mobile in the provider customer preference re	is mandate by app correct and that the	d made by me/us. propriately committee mobile numbe	unicating the our listed above	cancellatio e is register	n/amendment red in my/our r	request t name(s) ar	o the user nd/or is th	entity/corpo e number th	hat I/we	e use in t	he ordina	ry cours	e. I/We l	hereby de	eclare that, i					esaid acc	count(s).







## Raghunandan Capital Pvt. Ltd.

(Depository Participant - CDSL) DPID: 12069700, DP SEBI Regn. No. IN-DP-213-2016

Regd. Office: Udaygiri Bhaskar Lane, Jayendra Ganj, Gwalior-474009 Corp. Office: 26/257B, Near Ashish Palace, Sultan Ganj, Agra-282004

## **ACKNOWLEDGEMENT RECEIPT**

We hereby acknowledge the receipt of the Account opening application form

<b>~</b>		
First / Sole Holder Signat	ure Second Joint Holder	r Signature Third Joint Holder Signature
,	favor of your Broking Division, I / we ake separate request for the DIS Boo	ve therefore request you not to issue Delivery Instruction Slooklet, if needed in future.
/We is having a Demat Account 1	2069700	with you, I / v
Dear Sir,	DIS DECLARA	ATION
	DIC DECLARA	(Depository Participant Seal and Signatur
Name of the Third Holder		
Name of the Second Holder		
Name of the Sole/First Holder		

## **ACKNOWLEDGEMENT LETTER**

To,

## Raghunandan Capital (P) Ltd.

Dated \_\_\_\_\_

Regd. Office: Udaygiri Bhaskar Lane, Jayendra Ganj, Gwalior-474009 Corp. Office: 26/257B, Sultanganj, Near Ashish Palace, Agra-282004

Dear Sir/ Madam,

I/We hereby acknowledge receipt of the following documents

- 1. Rights and Obligations of Stock Brokers, Sub-brokers and Clients (including additional rights & obligations in case of internet / wireless technology based trading).
- 2. Risk Disclosure Document for Capital Market and Derivatives Segments.
- 3. Guidance Note Do's and Don'ts for Trading on the Exchange(s) for Investors.
- 4. Policies and Procedures Document pursuant to the SEBI circular dated December 03, 2009.
- 5. Rights and Obligations of Beneficial Owner and Depository Participant as prescribed by SEBI & Depositories.
- 6. I/We further have noted that Raghunandan Capital Pvt. Ltd. is doing Proprietory Trading in addition to Client's Trading.
- 7. I/We hereby acknowledge the receipt of duly executed copy of KYC and all other documents as executed by me/us. Further I confirmed that the documents for KYC submitted by me are true and correct.

Yours faithfully,

First / Sole Holder Signature	Second Joint Holder Signature	Third Joint Holder Signature



## **FACT SHEET**

AUTHORISED PERSON CLIENT DETAILS		
Name	Code	Signature

CLIENT MAPPING DETAILS			
Name of Sales Executive	<b>Mapping Code of Sales Executive</b>		



# Your way to happiness through our wide range of offerings



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Insurance



Bonds



**Commodities** 



IPO



Postal Savings Scheme



**Derivatives** 



**Advisory** 



E-insurance Account



**Currency** 



**PAN Services** 



NPS



Mutual Funds



**Depository Services** 



Corporate FDRs

#### **RAGHUNANDAN CAPITAL (P) LTD**

Member: NSE & BSE

SEBI Regn. No.: NSE - INB/INF/INE 231317638 | BSE - INB/INF/INE 011317634

Depository participant: CDSL

SEBI Regn. No.: IN-DP-213-2016, DP ID: 12069700

Regd. Office: Udaygiri Bhaskar Lane, Jayendra Ganj, Gwalior, Madhya Pradesh - 474009 Corp. Office: 26/257B, Near Ashish Palace, Sultan Ganj, Agra, Uttar Pradesh - 282004 Customer Care No.: 0562-4266600, 9568654321 CTD No.: 0562-4266666, 9690123456 | Fax: 0562-2526550

E-mail: askus@rmoneyindia.com | www.rmoneyindia.com